Format for Submitting the Tenders.

All the data submitted in hard copy and soft copy should be in the format below.

Soft copy to be submitted only in Microsoft Excel format and all data regarding one item to be entered only in a single row so that the data in the file can be merged with other files and sorted. Data submitted in other format like word, PDF and jpg will be rejected.

Chemical name/ Generic name	Brand name	Strength	Packing /unit	Unit price	Tax if any	MRP	Lowest price quoted	Discount If any